

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING
NOVEMBER 14, 2019 2:00 PM**

DIRECTORS PRESENT WERE:

Bonnie Tidball Steve Malone Ernie DeWinne Harry Maxwell Rod Goff

OTHERS IN ATTENDANCE WERE:

Ed Ringgold Charlene Greenhill Joan Hutchinson Joe Ortega Karen Antill

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:00 PM, November 14, 2019.

MINUTES: Directors read the Minutes of the previous meeting of October 10, 2019.

MOTION: Harry Maxwell made a motion to accept the Minutes of the meeting of October 10, 2019, as presented. Steve Malone seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

TREASURER'S REPORT: Ernie DeWinne presented the financial reports of October, 2019 to the Board, noting that the WSC continues to be in good condition, financially. The Board and guests reviewed.

MOTION: Steve Malone made a motion to accept the Treasurer's report, seconded by Rod Goff. The BOD voted unanimously to accept the report, and the motion passed.

OPERATIONS REPORTS:

Field Operations: Joe Ortega reported that the new employee has started and is being trained. They have been working on cleaning up the brush throughout the property. Joe advised that they have burned brush at the upper system, and cleaned up the fence lines at the wells. Joe met with David from Kamstrup and swapped meters from AMR to AMI; he still has to log if we see large usage to show the customers. Joe met with Charlene to get the bottles for the fluoride, iron and manganese sampling. Joe reported that TCEQ took yearly samples at the condos. Ernie went over the pumping report which is going down slowly and is currently at 96%. Since we are not having problems meeting our customers needs for stage III, the board agreed to stay at stage III until at least the December meeting.

Office Operations: Karen Antill reported that it is business as usual, working with Robert regarding the customers showing water usage 24/7 and not getting alerts. Kamstrup will work on the sensitivity of the meters. Karen reported that she will be sending out disconnect notices on November 25th to be disconnected on December 5th. The Board agreed to split out the 17 customers that had usage 24/7 to each Board member who will call them or meet with them individually.

Class C Licensed Operator: Charlene Greenhill reported that she has taken the quarterly samples. Iron levels in Wells 2, 3, and 4 were reported at 0.1, with the acceptable rate at less than 0.3. Magnesium level was hardly measurable. Fluoride level was reported at 2.17, with an acceptable secondary level considered to be at less than 2. Charlene will be taking these samples in quarterly. Charlene advised that she will get with Karen in December to make sure we have everything for the audit and year end reports.

ITEMS FOR DISCUSSION AND BOARD ACTION:

OLD BUSINESS:

- A. Condo pressure tank and electrical controls update – TABLED.

- B. Update on old condo storage tank – TABLED.
- C. Status of new customer meter project – Ernie DeWinne reported that the FCC license is up and running; Ernie DeWinne and Bonnie Tidball met with the USDA representative, DeAnn Dowdy, who looked at the reports, software, equipment, antenna’s, meters and collector for the final inspection. Ernie will work up a cash request plus any engineering fees, with loan to be finalized at end of the year.
- D. Update on disposition of temporary 2500-gallon water tanks – TABLED.
- E. Rain water collection systems/programs – Rod reported that he is continuing to collect information on this project to bring back to the BOD.
- F. Discuss the supply of water to customer private pools and related fees and rates – TABLED.
- G. Discuss and review water use restrictions and stages, 24-usage – Discussed during the Field Operators report and Office Operations report.

NEW BUSINESS:

- A. Discuss Tariff changes and approve for submission to PUC – Ernie DeWinne advised that we are only taking out the line that has the condo rate and will submit it to the PUC. The letter has gone out to the condos regarding the residential rate and we have not received anything from them so we will start billing them in February at the residential rate and commercial meter.
- B. EPA requirements – TABLED.
- C. Review and approve FY 2020 Budget- The Board and guests went over the proposed FY 2020 Budget. Ernie advises that he spoke with the HOA regarding possibly putting in a new well at plant #3 and they will put it on their agenda for the January HOA Board meeting and Ernie will put it on the BRRWSC agenda next month. Ernie would like Aaron Collier to come out and do a water availability study at plant #3, this will be discussed in the next Board meeting. Ernie will submit the approved budget to the USDA. Bonnie suggested increasing the Training budget so Ernie doubled the amount for Training.
MOTION: Steve Malone made a motion to accept the 2020 Budget, as prepared. Harry Maxwell seconded the motion. The Board voted unanimously to accept the Budget as prepared.
- D. Report on TCEQ ground water protection plan. Ernie reported that he spoke to TCEQ and was advised that TCEQ will put together a Bandera county program next fiscal year in the fall. - TABLED
- E. Review and take action on DRROA pool water waiver request. – The Board discussed and agreed that since it is for the residents that they will grant a waiver for the HOA to use water for the pool to keep it filled during watering restrictions.
MOTION: Ernie DeWinne made a motion to grant a waiver to the HOA for pool water. Steve Malone seconded the motion. The BOD voted unanimously to pass the waiver.
- F. Discuss and take action on RV park water request. – The Board discussed the request from ELM Acres RV Park Community across Highway 16 asking for access to our water supply to service the 100 site RV Park. The Board agreed to deny their request and will send them a letter stating that. Bonnie will send out the denial letter.
MOTION: Ernie DeWinne made a motion to decline to provide water to the ELM Acres RV Park Community, based on the fact that the WSC does not have the capacity or storage to provide this service. Steve Malone seconded the motion. The Board unanimously accepted the motion to decline provision of service to the RV park.

MEMBERSHIP COMMENTS:

ADJOURNMENT: There being no further comments, Ernie DeWinne made a motion to adjourn the meeting, seconded by Harry Maxwell. The BOD voted unanimously to adjourn at 3:00 PM.

The next BOD meeting will be held on December 12th.

BRRWSC PRESIDENT, BONNIE TIDBALL _____

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE _____